

eGovernment Internet Implementation - Task List					Old Ref	Initial Comment
Phases and Tasks	Responsible Person/s	Start Date	Due Date			
<b>eGov Custom Product Development</b>						
1	Develop Test Bank of Selenium tests for developer use	Joszeif	09.01.2006	10.27.2006	14a	
	Resolve issues as they are reported via issue trackers	Team		Ongoing		
2	<i>Links not relative -may require programming / scripting</i>	Sam/Dan/Mark	Jan-07	02.16.2007		
3	<i>Identify, modify and test automated uploads to the REIS server</i>	Robin/PM's	Jan-07	03.16.2007		
4	<i>Links to external apps fail if parameters passed via URL in an IFRAME (need to open a new window via an interim jump page)</i>	Danny	02.02.2007	03.16.2007		
5	<i>Restrict Site Search</i>	Sam	02.02.2007	02.16.2007		
6	<i>Custom components are not being cache'd</i>	Dan/Steve	02.06.2007	02.16.2007		
8	Stabiilize v 1.0 code - fixes only from this point through Impl	eGov Team		03.22.2007		
7	Rename v 0.6 to production version	eGov Team/TS		03.01.2007		
9	Gather enhancements and plan revisions for future eGov versions	eGov Team		Ongoing		
<b>Tech Services (Web Servers and Product Installation, Configuration, Testing and Performance Tuning)</b>						
10	Document use of Repozo, retention periods - pending info from 6'up	Joyce	08.04.2006	11.03.2006	5a	Needs to update iphone
11	Define autobuilds, for development, test, and production environments - write script for SVN updates	Joyce	08.03.2006	11.10.2006	30a	Completed
12	Identify and document daily, weekly, monthly procedures & test them for maintaining production environment (database packing, backups, restores)	Joyce/Harry	06.22.2006	11.03.2006	31	Completed
13	Debugging: Zope (local/remote & Linux) - purchase license	Joyce	09.25.2006	10.27.2006	35a	additional Wing licenses not needed
13a	Debugging and Performance Monitoring (Zabbix,Quadraconsole etc)	Joyce	09.25.2006	3/23/2007		
14	Migrate ISCSI data storage (from ZOPE, OX, and LaserFiche) to NFS on NetApp - pending switch configuration	Tony	09.12.2006	11.10.2006	50	Completed
15	Provide Calvin with IP address of new web server	Joyce	02.05.2007	02.12.2007		Completed
16	Plan a review session with eGov team prior to Implementation - include dev-test-prod backup, recovery, retention, autobuilds, Linux shell	Joyce	03.01.2007	03.16.2007		
17	Rewrite the pack zodb script, it runs daily	Joyce	02.05.2007	02.15.2007		Completed
18	Schedule a script to rebuild catalogs weekly	Joyce	02.05.2007	02.15.2007		
19	Develop an eGov drawing representing new eGov production components and any single points of failure	Joyce/Steve	02.05.2007	02.15.2007		Completed
20	Fallback plans for removing software stack components if they fail	Joyce/Steve	02.05.2007	03.02.2007		Completed
20a	Test Fallback plans for removing software stack components if they fail	Joyce/Steve	02.05.2007	03.02/2007		
<b>Website Development Support for City Departments</b>						
21	eGov Help Desk (8810 phone support) not ringing on all team desktops	eGov Team	Jun-06	Ongoing		
22	eGov Team Onsite support	eGov Team	Dec-06	Ongoing		
23	Revise online CATEGORIES (Calendar, Resources, Svcs)	eGov Team/CM's	Jan-07	02.07.2007		Completed
24	Revise online CATEGORIES (A-Z)	eGov Team/CM's	Feb-07	03.09.2007		
25	Inventory and test links to and functionality of existing web applications in new site	Danny/Dan		03.22.2007		

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<b>Internal Dept/VPN Website Testing</b>						
26	Phase 1 Test Plans Due - send email to golive@nngov.com	CM's	01.25.2007	02.02.2007		
27	Review and comment on Phase 1 Test Plans as they arrive	eGov Team	01.25.2007	02.12.2007		Current with submitted plans
28	Final Test Plans Due from Depts	CM's	01.25.2007	02.12.2007		
29	Content Due per City Manager	CM's	Jul-06	02.15.2007		
30	What resources can be accessed using the VPN client?	David	02.05.2007	02.12.2007		
31	Provide Calvin with IP addresses of internal servers to be used with VPN clients for testing	Joyce	02.05.2007	02.12.2007		Completed
32	Modify Frontpage Feedback Form to write to Issue Tracker	Sam	01.29.2007	02.16.2007		
33	Working Group Site Evaluation	Wgroup	02.16.2007	03.09.2007		
34	Week 1 Internal Review	CM's	02.19.2007	02.23.2007		
35	Week 1 refresh of Content	CM's	02.23.2007	02.23.2007	**	Unless we were to build a separate testing site, the departments would be in control of when new content hits the new site via publishing workflow
36	Week 2 Internal Review	CM's	02.26.2007	03.02.2007		
37	Week 3 Internal Review	CM's	03.05.2007	03.09.2007		
38	Week 4 Internal Review	CM's	03.12.2007	03.16.2007		
39	Resolve issues as they are reported via issue trackers	Team	02.19.2007	ongoing		
40	Manage Testing Responses - summarize for management	eGov Team	02.19.2007	3.27.2007		
<b>Public Citizens Test Week</b>						
41	Publish Request for Citizens Participation on existing website	eGov Team	02.05.2007	02.12.2007		
42	Training for Libraries	Robin	02.05.2007	03.05.2007		
43	Develop FAQ with Libraries	Robin	02.06.2007	03.05.2007		Library to create the FAQ based on actual calls
44	Extended Help Desk Hours ? Costs to Andy	Leo	02.06.2007	02.19.2007		
45	Identify any regional Web Masters that will be willing to participate in a site review	Danny	02.19.2007	03.19.2007		
46	Develop List of Tester info including contact and IP	eGov Team	02.12.2007	03.18.2007		
47	Restrict external access to the IP's of the testers for 3/19-2 Identify site for public testing	Operations/Calvin Stephanie	02.05.2007	03.18.2007		
48	Need New Help Desk number such as 926-7676 for Web Support	Operations/Art	02.05.2007	03.19.2007	**	
49	Develop testing doc if needed for public testers, upload to current website for download	eGov Team	03.02.2007	03.19.2007	**	
50	Citizen Review Day	Public Team	03.19.2007	3.24.2007	**	
50a	Advertise on CH48	CMgr	03.19.2007	03.23.2007		
51	<del>Remove external access from the IP's of the testers</del>	Operations/Calvin	3.24.2007	3.24.2007		
52	Manage Testing Responses - summarize for management	eGov Team	3.19.2007	3.24.2007		

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<b>Configuration, Testing, Recovery, Access, DNS Management</b>						
53	Setting up of backup jobs for blades after connection to Netapp	Harry/Joyce/Tony	09.26.2006	11.10.2006	58	Completed
54	Perform full system testing	Ops/Tech Services	10.12.2006	10.19.2006	60	Completed
55	Test recovery procedures	Ops/Tech Support	10.12.2006	10.19.2006	61	Completed
56	Provide access for departments outside of Firewall e.g. Social Services	Mark Royal	10.12.2006	10.19.2006	62	Completed
57	Increase DNS cache expiration to 3 Hrs for outside names	Tech Services	03.20.2007	03.20.2007		
58	Reduce DNS cache expiration to 5 min for outside names	Tech Services	03.30.2007	03.30.2007		
59	Reduce DNS cache expiration to 3 hrs	Tech Services	after Implementation			To remain at 5 min
<b>Move eGov application and data onto blade servers</b>						
60	Load appropriate applications onto servers	Joyce	10.03.2006	11.17.2006	65	Completed
61	Test new service setup.	Joyce	10.05.2006	11.17.2006	66	Completed
62	Load a copy of Egov products and content onto servers - maintaining current environment for users until testing complete	Joyce	10.06.2006	11.17.2006	67	Completed
63	Preliminary load balance testing	Joyce		01.18.2007		Completed
64	Final testing with applications, products and content loaded.	Joyce	10.12.2006	01.18.2007	68	Completed
65	eGov testing - discuss results with Joyce	eGov Team	02.02.2007	02.06.2007		Completed
66	Decision on when to move to Blades	Joyce	02.07.2007	02.07.2007	68a	Completed
66a	Resolve ARP issue	Mark Royal	02.15.2007	03.09.2007		<b>3/19 call scheduled</b>
67	Configure a Plone dev and test instance	Joyce		02.26.2007		Completed
66	<b>All Internet Instances on the Blades</b>	Joyce	02.18.2007	<b>03.02.2007</b>		
<b>Go-Live and Back Testing - www.nngov.com - 3/17 7-9 am - Andy to send out a memo</b>						
67	Determine task workflow and timeline of test	David	02.12.2007	03.11.2007		
68	Reduce DNS cache expiration to 5 min for outside names	Tech Services	03.16.2007	03.16.2007		
69	Begin Restrict external access for the duration of this test	Calvin	03.17.2007	03.17.2007		
70	DNS changes	Tech Services	03.17.2007	03.17.2007		
71	Live Testing - scripts	eGov/Steve	03.17.2007	03.17.2007		
72	DNS changes reversed	Tech Services	03.17.2007	03.17.2007		
73	End restrict external access for the duration of this test	Calvin	03.17.2007	03.17.2007		
74	Summarize test results for management	eGov Team	03.19.2007	03.19.2007		

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<b>Go-NoGo Decision - will be made by the ITSC</b>						
75	Internal Review , compile and present recommendation	Team	02.12.2007	03.30.2007		
76	<b>Go-NoGo Decision</b>	Team	03.26.2007	03.30.2007		
<b>Launch New Internet Website</b>						
77	Can we have google and Yahoo reindex our site on demand	Danny	02.26.2007	03.12.2007		
78	Develop test scripts for final performance testing	eGov Team/Steve	02.26.2007	03.29.2007		
79	Final system and performance testing	Team	02.26.2007	03.29.2007		
80	Publicity	PIO	02.26.2007	05.01.2007		
81	Cutover Planning	Team	02.26.2007	03.09.2007		needs to be expanded
82	Cutover	Team	02.26.2007	03.09.2007		needs to be expanded
83	<b>Internet release v1.0 deployed (see Deployment Tab)</b>	Team	04.01.2007	04.01.2007	73	
<b>Maintenance, Future Phases - Internet</b>						
84	Develop Technical Services Agreement for ongoing Services and maintenance	David/Stephanie	Apr-07	Apr-07	76	
85	Develop Operations Support Agreement for ongoing support	Greg/Stephanie	Apr-07	Apr-07		
86	Maintenance and Support	Team	Apr-07	Ongoing		
87	Add online services as part of version planning	eGov Team	Apr-07	Ongoing		
88	Add Enhancements as part of version planning	eGov Team	Apr-07	Ongoing		
<b>Future Development Issues</b>						
89	Review if egov team want ldap incorporated into plones for user authentication. Complete review after Plone 2.5 installed. - pending	eGov Team			22	
90	Review if egov team wants to move towards developing on linux	eGov Team			23	
91	Review use of virtual machines on desktop, define what zope re-start procedures would be	Steve			24	
<b>KEY</b>						
	Completed tasks					
	Milestones					
	Overdue					